



UNIVERSITY OF ALLAHABAD

No. TE/2022/2202

Date: 7.10.2022

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CIRCULAR

Subject: Proceeding on leave without prior approval of the Competent Authority-reg.

It has been further observed that some of the faculty members of the University are proceeding on leave without prior sanction of the Competent Authority, that is violation of the provisions of CCS(leave rules) 1972, UGC Regulation 2018 and University's Ordinances.

A circular of the same was circulated vide no. 05/R/596/2022 dated 28.03.2022 and it was also uploaded on University website .

Despite of circulation of the circular, instances have come to the notice of the Hon'ble Vice Chancellor where Faculty members have left their Head Quarters without taking prior permission and proceeded, this is not as per the rules of the Central Governments.

It is once again instructed to follow strictly the provisions of CCS (leave rules) wherein before proceeding on leave prior approval of the Competent Authority must be obtained.

Registrar

Copy for kind information to:

- 1- All Deans Faculty of Arts, Law, Science, Commerce of UoA.
- 2- All the Head of the Departments, Director of Institutes and Coordinator of the Centers are requested to brought to notice of all faculty members in their respective departments, Institutes and Centers.
- 3- Joint Registrar (Faculty) UoA.
- 4- Finance Officer, UoA.
- 5- Chair, ICT Cell, UoA with request to upload the same on University website.
- 6- SVC for kind information to the Hon'ble Vice-Chancellor.

Joint Registrar (F)